

The Dockhand position is an exciting opportunity to join our energetic team of maritime professionals, hospitality specialists, and seasonal workers. Dockhands are eager, dedicated employees who work hard to ensure our 105-boat marina operates efficiently and its hundreds of guests remain satisfied with their stay.

Dockhands are responsible for safely docking visiting vessels, performing the general maintenance operations of the marina facility, and carrying out hospitality and customer service duties. The Dockhands play an essential part of our business by ensuring the safe arrival and departure of vessels, maintaining a safe and clean environment, and acting as an ambassador for ONE°15 Brooklyn Marina.

The employee will perform a variety of maintenance duties such as, but not limited to painting, groundskeeping, and custodial duties. Dockhands will use existing skills and/or learn how to tie knots, operate vessels, communicate over VHF marine radio, and other basic maritime skills.

ESSENTIAL FUNCTIONS INCLUDE:

- Assist with marina management and the safe dockage of private yachts and vessels by communicating over VHF radio and tying proper dock lines and fenders
- Perform daily dock check list which includes inspecting docked vessels such as dock lines, electrical cords and fenders to ensure safety, reviewing all public areas are free of safety hazards, clean and in good repair
- Collect payment from marina guests
- Deliver food, beverages, and ice to marina guests
- Connecting, monitoring, reading, and reporting of utility services (water, shore power, sewer)
- Maintain the daily operation of the sewage pumping system
- Support the Maintenance Manager with the care of dock facilities including structural and electrical systems
- Routine maintenance and cleaning duties including trash removal that meet established quality standards for all marina related operations including rest rooms, docks, walkways, ramps, equipment and other areas designated by management
- Monitor the security of the marina including the unauthorized entry of vessels and people
- Assist and support Sail Club activities such as boat docking, maintenance, cleaning, and race committee services
- Assist and support special events/activities taking place at the marina

WORKING ENVIRONMENT:

- This position is required to work as scheduled and will likely include weekend and holiday work
- Extensive contact with the public where the employee is required to be professional and courteous with all contacts
- Regularly exposed to outside weather conditions

- The nature of marina operations are cyclical and a higher level of customer activity will be present in the spring and summer months but work is ongoing, year-around, and often outside

Physical Demands of the Job:

This position will require standing for long periods of time, pushing, lifting (up to 70lbs), and pulling heavy objects. This position may also demand working around food allergens and working around and utilizing cleaning agents. The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

DESIRED QUALIFICATIONS:

- Knowledge of nautical terminology or the ability to learn such skills quickly
- Line handling skills including ability to tie bowline, half hitch knots, toss and cleat lines
- Operate a variety of equipment such as pressure washers, saws, drills, drain routers and other equipment related to the maintenance of docks
- Boat handling skills or the ability to learn such skills quickly
- Prior experience in marine industry or related field
- Customer service experience preferred
- Ability to use a PC and/or tablet
- Must be 18 years or older and have a high school diploma or GED required
- Valid State vehicle operator's license and driving record acceptable to the marina's insurance carrier

COMPETENCIES:

- Demonstrate excellent customer service skills with a diverse customer base
- Successfully manage time and prioritize tasks within given parameters
- Establish and maintain effective working relationships with customers, other marina employees, vendors, and public in general
- Communicate effectively, both orally and written, with individuals and groups regarding all issues or regulations effecting the marina
- Ability to read and interpret documents such as safety rules, operating and maintenance instructions, and procedure manuals
- Operate equipment pertinent to job duties

The statements in this job description reflect general details as necessary to describe the principle functions of this job. The levels of knowledge, skill and the scope of responsibility are those typically required for this position and should not be considered as an all-inclusive listing for work requirements. ONE15 Brooklyn Marina complies with all federal and state rules and regulations and does not discriminate on the basis of race; color; national origin; sex; age; disability; sexual



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orientation, including gender identity; disability or military action veteran status. This holds true for all employment. This job description does not constitute an employment agreement between the Employer and Employee and is subject to change as the needs of the Employer and requirements of the job change.